

Scrutiny Task and Finish Panel Agenda



Services for Older People and Disabled People Task and Finish Panel Thursday, 20th July, 2006

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 7.00 pm

**Democratic Services
Officer:** Simon Hill Ext 4249 - Senior Research and Democratic
Services Officer
Email: shill@epingforestdc.gov.uk

Members:

Councillors Mrs S Perry (Chairman), Mrs J H Whitehouse (Vice-Chairman), D Bateman,
Mrs A Cooper, Mrs A Grigg, P House, D Kelly, P Turpin and K Wright

<p>PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND</p>
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1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING (Pages 3 - 6)

To confirm the minutes of the last meeting of the Panel (attached).

3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

4. DECLARATIONS OF INTEREST

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before

an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE (Pages 7 - 8)

The draft Terms of Reference which were discussed at the last meeting are attached. Members are asked to formally approve them and refer them to the next meeting of the Overview and Scrutiny Committee for consideration.

6. PCT - LIAISON WITH JOINT MANAGEMENT TEAM

The Panel, at their last meeting requested that representatives of the PCT Joint Management Committee on Services for the Elderly be invited to this meeting to discuss the services they provide as part of the evidence-gathering phase of the review. It is planned that members of the PCT will attend the meeting. Members will also recall that it was intended to invite a members of the PCT to be co-opted onto the Panel to assist with the review.

7. ANY OTHER BUSINESS

8. DATES OF FUTURE MEETINGS

To be agreed.